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सीमेंट कार्पोरेशन ऑफ इंडिया लि.

(भारत सरकार का उद्यम)

**Cement Corporation of India Ltd.**

(A Government of India Enterprise)

Tandur Cement Factory, PO, C.C.I. Tandur

Vikarabad Dist. (T.S.) PIN - 501 158

Tel : 08411-247223 Fax : 08411-247243

Email : tandur@ccilttd.in Website : www.ccilttd.in

## **ADVERTISEMENT NO. TCF/02/02/CONT/ADVT-02/2021**

Cement Corporation of India Limited is a Central Government Public Sector Undertaking engaged in manufacturing and marketing in Cement.

CCI proposes to engage retired qualified and experienced professionals for the following positions on Fixed Term Contract basis at Tandur Cement Factory and Zonal Office at Hyderabad.

CCI wishes to engage the following positions for Tandur Cement factory through a Walk-in Interview on **12<sup>th</sup> July 2021**, i.e. Monday at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur mandal, Vikarabad district, Telangana. Details of the available positions along with essential and desirable qualifications are given below:

S No	Post	Contract Period	No. of post	Educational Qualification	Post Qualification Experience as on date of Walk in Interview	Maximum Fixed monthly pay
1	Asst. Officer	Minimum period of One year and extendable by another one year period	01	Full time B. Com with 55% of marks	Minimum thirty (30) years post qualification working experience in any Govt. / PSU / Private Sector organizations of repute with preference to be given for experience in Cement Industry.	Rs. 21,300/-
2	Chemist		01	Full time B. Sc (Maths, Physics & Chemistry) with 55% of marks		Rs. 23,000/-

- The contract tenure will be extendable upto attaining age of 62 years, depending upon requirement of the company and the performance of the individual.
- Experience requirement details mentioned in below.
- Reservation will be as per Govt. of India guidelines

### **Age Limit:**

Upper age limit as on the date of walk in interview for the above posts should not be more than 61 years.

### **Experience Requirement, Job Profile & Responsibilities:**

#### **Asst. Officer – Zonal Office, Hyderabad:**

- Liaisoning work between Tandur Unit and Zonal Office, Hyderabad
- Legal and court cases follow-up
- Zonal Office day to day administrative activities
- Unit Material Management department representative for purchase of various items at Hyderabad
- Monthly MIS report preparation



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- Multi-functional job related to various marketing related activities
- Zonal Office HR related jobs for record keeping and
- Other miscellaneous activities assigned by Zonal Manager, Hyderabad from time to time.

#### Chemist:

- XRF operation & Calibration
- Chemical analysis of all raw materials, clinker, cement, etc. as per BIS procedures.
- Proximate analysis of coal.
- Maintaining all relevant records as per SIT of BIS.
- Physical testing of clinker and cement.
- Raw mix design and quality control.
- Other miscellaneous activities assigned by HOD (Production) from time to time.

#### How to Apply:

Interested candidates shall report at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur Mandal, Vikarabad District, Telangana – 501158 on **12<sup>th</sup> July 2021** at **10:00 am** for registration and should submit duly filled-in application forms with recent passport-size photograph affixed, along with self-attested true copies of testimonials of educational qualifications, experience, date of birth, community, extracurricular activities etc. All original documents in support of qualifications, age, etc. should be produced at the time of walk-in interview for verification.

#### General Terms & Conditions:

1. Candidates applying for the above position should possess the Essential Qualification as per the details given.
2. Selected candidate will be engaged initially for a period mentioned against the advertised position. Subsequently his/her tenure may be extended depending upon the exigencies of work at sole discretion of the Management and satisfactory performance of the candidate.
3. The selection of the candidate(s) will be based on the walk-in interview to be held at CCI Ltd., Tandur Cement Factory, Karankote Village, Tandur mandal, Vikarabad District, Telangana – 501158. Candidates should report to the venue at 10.00 AM on the interview day for registration.
4. Canvassing in any form is liable to rejection of the candidature.
5. The Company will not provide accommodation & TA / DA for candidates appearing for the interview.
6. The application form can also be downloaded from the link [www.ccilttd.in/careers](http://www.ccilttd.in/careers)
7. The Management of CCI reserves the right to reject any candidature in view of incomplete information provided by the candidate or for any other reason.
8. The selected candidate should have a clear record and his/her engagement is based on receipt of vigilance clearance, if engaged from Government/PSU.
9. The selected candidate shall be entitled to 01 (one) leave per month.





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**Medical Examination:**

- 1) Candidates shortlisted after interview are to appear for document verification with their medical reports signed by Chief Medical Officer (CMO) of a Govt. of Hospital, in the prescribed format of CCI as per medical standards of CCI.
- 2) The candidate's medical reports shall be examined by CCI's Factory Medical Officer before document verification.
- 3) Candidates found to be medically unfit, as per CCI's recruitment rules; will not be considered for document verification.

**HOD (P&A)**

Cement Corporation of India Limited

Tandur Cement Factory

**\*\*Candidates are requested to strictly adhere the use of mask, follow social distancing & proper Hygiene. \*\***